



# Kentucky High School Athletic Association

2280 Executive Drive ° Lexington, KY 40505 ° www.khsaa.org ° (859)299-5472 (859)293-5999 (fax)

## MEMORANDUM

To: Superintendent, Principal, and Athletic Director  
Lexington Christian Academy

From: Brigid L. DeVries, Commissioner  
Larry Boucher, Assistant Commissioner *LB*

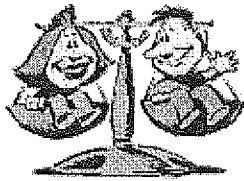
Date: June 3, 2004

Subject: 2003-2004 Title IX Annual Report Forms Submission

Enclosed please find a copy of Form T-65, The 2003-2004 Title IX Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Staff may have requested a re-submission of some of the 2003-2004 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



**MEMORANDUM**

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner  
Larry Boucher, Assistant Commissioner

DATE: June 3, 2004

RE: 2004 Title IX Forms Submission

School	Lexington Christian Academy	Reviewed by	Allen W. Jackson
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The following is a status report regarding the required 2003 - 2004 Title IX submission of forms due in to the KHSAA office by April 15, 2004. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

✓	GE 19 (Annual Verification)	✓	T-36 (Budget Expenses)
✓	T-1 (Summary Program Chart 1)	✓	T-41 (Checklist – Overall Interscholastic Program)
✓	T-2 (Summary Program Chart 2)	✓	T-60 (Corrective Action Plan)
✓	T-3 (Summary Program Chart 3)	✓	T-63 (Interscholastic Survey Results)
✓	T-4 (Summary Program Chart 4)	✓	T-68 (Five Year Summary)
✓	T-35 (Budget Expenses)		

II. Status

A.	✓	2003 – 2004 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms:
C.		The following forms were omitted and must be submitted by school representatives:
D.	✓	Other Recommendation and Comments: <ul style="list-style-type: none"> <li>▪ The Gender Equity Review Committee should monitor monies budgeted for girls as compared to the amount spent for boys.</li> </ul>



**2003-2004 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION  
ANNUAL VERIFICATION OF TITLE IX PROCEDURES  
(To be submitted by April 15, 2004 along with other required forms)**

APR 16 2004

The Lexington Christian Academy High School, Lexington, Kentucky  
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with 20 U.S.C. Sections 1681-1688, et. Seq. (also known as Title IX)

**I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)**

Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

Name	Address	Phone	Title
<u>(see attached list)</u>			

Scheduled a minimum of three meetings during the 2003-2004 school year on the following dates:  
May 2003 (prep work for 2003-2004 based on on-site audit)  
Dec 2003, March 2004, April 2004

Designated the following person(s) as the Title IX coordinator for the school:

<u>Paige Patterson-Grant</u>	<u>GEC Coordinator</u>	<u>520 Cave Spring Dr. Nicholasville, KY</u>	<u>859-881-1415</u>
Name	Title	Address	Phone

School personnel are continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.

In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

David Cravens  
Principal's Signature  
Alvin E. Kuhn  
Superintendent Signature

4/16 20 04  
Date  
Paul M. Brown  
School Board Chairpersons' Signature

(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)

LCA Title IX

Gender Equity Committee Members 2003 -2004

Name	Role(s)	5/2003 Attended	12/2003 Attended	03/2004 Attended	4/2004 Attended
Paige Patterson-Grant	Parent, Athletic Comm	X	X	X	
Brad Walls	Athletic Director	X	X	X	
Kathy Topolski	Asst A. D.	X	X	X	X
Nick Glancy	Parent, Legal Rep				
Don Howard	Athletic Committee Chair, Parent	X			
Abby Greer	Student Athlete (female)				X
Jenni Bunge	Student Athlete (female)				X
Chase Foster	Student Athlete (male)				X
Madison Moore	Student Athlete (male)				X

## LCA Title IX

### **Executive Summary 2003-2004 Review by the Gender Equity Committee**

The Lexington Christian Academy (LCA) High School Athletics Committee continued its support of a Gender Equity Committee (GEC) to evaluate and address the overall athletics program at the High School level. The GEC was originally formed in 1999, at the request of the KHSAA, to assess Title IX compliance which is required by KHSAA for its participating schools. The three major areas reviewed were:

- a) effective accommodation of student interests and abilities,
- b) athletic financial assistance, and
- c) other program components such as equipment, supplies, schedules, facilities, etc.

To assess compliance for the accommodation of interests and abilities, the LCA GEC addressed all prongs. We need only to comply with one test from each of the two categories below to be compliant.

#### Participation Opportunities:

1. Provide athletic participation opportunities for students which are substantially proportional to the enrollment percentages at the school.
2. Demonstrate a history and continuing practice of expanding sports offerings that is responsive to the developing interests and abilities of the underrepresented sex.
3. Show that the school is fully and effectively accommodating the athletic interest and abilities of the underrepresented sex.

#### Levels of Competition:

1. Provide proportionally similar numbers of male and female athletes with equivalently advanced competitive opportunities.
2. Demonstrate a history and continuing practice of upgrading the competitive opportunities available to the disadvantaged sex.

To assess compliance for athletic financial assistance, the LCA GEC reviewed the overall impact of expenditures across all athletics. This included the fund-raising activities of the booster clubs. The budgets provided for male and female sports do not have to be equal, but overall, the programs should be equitable.

To assess compliance for the other program components, the GEC reviewed and summarized the coach's surveys.

NOTE: LCA receives no federal financial assistance and is not covered by Title IX. LCA has elected to comply with the provisions set out in Title IX in connection with its membership in KHSAA.

## LCA Title IX

### 2003-2004 RESULTS SUMMARY:

The GEC performed an internal self-audit utilizing the updated self assessment forms provided by the KHSAA. A summary of the results follows.

Participation Opportunities, Test #1 (LCA is within 3% and therefore meets equitable standards); see T-1:

Girls' enrollment is 171 of 383 (45%) and athletic participation is 160 of 369 (43%)  
Boys' enrollment is 212 of 383 (55%) and athletic participation is 209 of 369 (57%)  
(The athletic participation numbers reflect 6<sup>th</sup>, 7<sup>th</sup> & 8<sup>th</sup> graders, which account for 36 girls and 22 boys.)

Participation Opportunities, Test #2 (LCA does meet equitable standards, over 25%); see T-2:

Girls' teams added = 4 with 52 participants, for increase of 33% (52/160)  
(Varsity and JV Volleyball, JV Basketball, JV Softball)  
Boys' teams added = 5 with 78 participants, for increase of 37% (78/209)  
(Varsity & JV Football, JV Soccer, JV Basketball, JV Baseball)

Participation Opportunities, Test #3 (LCA does meet equitable standards); see T-3:

Girls' interests have been accounted for in the current athletic offerings based on the Title IX definition. In addition, a Girl's JV Soccer program is planned to begin in Fall 2004.

Levels of Competition, Test #1 (LCA does meet equitable standards); see T-4:

Girls' varsity teams = 8 with 120 participants, for 75% participation  
Boys' varsity teams = 9 with 152 participants, for 73% participation  
Girls' junior varsity teams = 3 with 40 participants, for 25% participation  
Boys' junior varsity teams = 3 with 46 participants, for 22% participation  
Girls' freshman teams = 0 with 0 participants, for 0% participation  
Boys' freshman teams = 1 with 11 participants, for 5% participation

Levels of Competition, Test #2:

Not applicable at the High School level. Applies to the intercollegiate level of upgrading from Division III to Division II, for example.

Assessment results of the athletic financial assistance and other program components are equitable based on participation numbers. Corrective actions have been recommended by the GEC to be implemented. These are listed on form T-60. This list includes all actions recommended and taken since the 1999-2000 school year assessment. Several new items added for the 2003-2004 school year. Recommendations made during the KHSAA on-site review, held on 1/29/2003, were implemented and closed.

**ACCOMMODATION OF INTERESTS AND ABILITIES  
SUMMARY PROGRAM CHART 1**

**Participation Opportunities Test One**

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	171	45%	160	43%
Row 2	BOYS	212	55%	209	57%
Row 3	Totals	383	100%	369	100%

Instructions:

\*Number of 8<sup>th</sup> grade students & below used in Column 3 and Column 4 calculations if applicable: 58

- Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first **date of competition**, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (**do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads**). Calculate the same way for boys and girls. \* In addition, should 8<sup>th</sup> grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8<sup>th</sup> grade students & below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.) Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: David Crawlers Date: 4/14/04

**ACCOMMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 2**

**Participation Opportunities Test Two**

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	8	120	1	12	
	Row 2	j.v.:	3	40	3	40	
	Row 3	frosh:	0	0	0	0	
	Row 4	total:	11	160	4	52	33%
BOYS	Row 5	varsity:	9	152	1	32	
	Row 6	j.v.:	3	46	4	46	
	Row 7	frosh:	1	11	0	0	
	Row 8	total:	13	209	5	78	37%

- For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1(vb), 2 (vb,bktb,bsb), and 3 into Row 4. For boys, total Rows 5 (fb), 6 (s,bktb,bsb,fb), and 7 into Row 8.
- For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. **CAUTION:** 25% is not a formal compliance standard.

Principal's Signature: David Cravens Date: 4/16/04



2003-2004  
**ACCOMMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 3**

**Participation Opportunities Test Three**

FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).

	GIRLS (Yes / No)		BOYS (Yes / No)
1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport?	No		No
2. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams?	No		No
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on student responses from the interscholastic survey?	Yes Field Hockey, Lacrosse, Gymnastics		Yes Wrestling
4. For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity, or freshman team that is not currently offered?	Yes JV Soccer		No
5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest to form a varsity team not currently offered?	No		No
6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?	Yes JV Soccer, Gymnastics		Yes Wrestling

Principal's Signature: David Cravens Date: 4/14/04

**2003-2004**  
**ACCOMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 4**

**Levels of Competition Test One**

		Column 1	Column 2	Column 3
Girls	Team Levels	Number of Teams Currently Offered	Number of Participants	Percentage of Participants at Each Level
Row 1	varsity:	8	120	75%
Row 2	j.v.:	3	40	25%
Row 3	frosh:	0	0	0%
Row 4	total:		160	100%
<b>Boys</b>				
Row 5	varsity:	9	152	73%
Row 6	j.v.:	3	46	22%
Row 7	frosh:	1	11	5%
Row 8	total:		209	100%

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level.  
For girls' varsity, junior varsity, and frosh, respectively:
  - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
  - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
  - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.
  -
 For boys' varsity, junior varsity, and frosh, respectively:
  - Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
  - Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
  - Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

**Principal's Signature:** David Cravens      **Date:** 4/16/04

2003-2004

**BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART  
TO INCLUDE BOOSTER CLUB FUNDING**

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G basketball	3800	16,881	600	276	300	426	7500	7955	500	9228	0	0
B basketball	3800	14,125	600	592	300	692	7500	9655	500	8336	0	0
G softball	2400	8274	500	354	200	30	6000	6146	0	3986	0	0
B baseball	3650	27,693	1000	350	250	339	6000	6914	0	3986	0	0
G cross country	450	313	150	100	100	73	1000	952	0	0	0	0
B cross country	450	313	150	100	100	73	1000	952	0	0	0	0
G golf	1125	1313	300	413	0	133	1403	1403	0	0	0	0
B golf	1150	1080	350	283	0	53	1403	1403	0	0	0	0
G soccer	2600	4771	350	215	200	603	5700	5614	300	151	0	0
B soccer	2600	11,349	350	75	200	333	5700	4211	300	37	0	0
G swimming	1250	1946	175	145	100	59	1579	1579	0	0	0	0
B swimming	1250	1946	175	145	100	59	1579	1579	0	0	0	0

1. Budget and expenditures on this 2003-2004 year report due by April 15, 2004, should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.

2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.

3. Booster Club Funding/Contributions must be included in the expenditures total.

4. Indicate percentage of total expenditures for each gender: Total Expenditures \$ 235,778 \_\_\_\_\_ % for boys 62.6% \_\_\_\_\_ % for girls 37.4%

Principal's Signature: \_\_\_\_\_ Date: 4/16/04

**BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2**  
**TO INCLUDE BOOSTER CLUB FUNDING**

Teams	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G track	825	343	275	168	175	50	750	750	0	0	0	0
B track	825	343	275	168	175	50	750	750	0	0	0	0
G tennis	500	762	250	234	200	130	1403	1403	0	0	0	0
B tennis	500	762	250	236	200	199	1403	1403	0	0	0	0
G volleyball	3550	7451	150	0	100	36	3157	3157	0	250	0	0
B wrestling	0	0	0	0	0	0	0	0	0	0	0	0
G (list sport)	0	0	0	0	0	0	0	0	0	0	0	0
B (football)	6900	26,796	400	153	350	10,719	9000	9011	1200	443	0	0
G (list sport)	0	0	0	0	0	0	0	0	0	0	0	0
B (list sport)	0	0	0	0	0	0	0	0	0	0	0	0

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Principal's Signature: David Cheevers

Date: 4/16/04

## 2003-2004 KHSAA TITLE IX ATHLETICS AUDIT

KHSAA  
Form T41  
Rev. 8/03

### Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	ADVANTAGE TO (Respond based on Internal Evaluation by checking the appropriate column.)		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
<b>OPPORTUNITIES</b>			
Accommodation of Interest and Abilities			X
<b>BENEFITS</b>			
Equipment and Supplies			X
Scheduling of Games and Practice Time			X
Travel and Per Diem Allowances			X
Coaching			X
Locker Rooms, Practice and Competitive Facilities			X
Medical and Training Facilities and Services			X
Publicity			X
Support Services			X
Athletic Scholarships			X Not applicable
Tutoring			X Not applicable
Housing and Dining Facilities and Services			X Not applicable
Recruitment of Student Athletes			X Not applicable

Principal's Signature: David Crawns Date: 4/16/04

**CORRECTIVE ACTION PLAN**

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2004.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
<p>1. Accommodation of interests and Abilities</p> <p>Since the female participation rates are lower than the male participation rates, we must increase the sports offered to females and encourage additional female participation in all of the athletics offered.</p>	<p>Add volleyball as a valid female athletic team. Since schedules have not been accounted for and experience/skills have not been evaluated, begin with an intramural program within the next 2 years and move into a junior varsity program within 3 years.</p> <p>Add JV girls soccer program.</p>	<p>Add intramural volleyball by Fall 2002.</p> <ul style="list-style-type: none"> <li>• 11/3/00 – to be introduced Spring 2001.</li> <li>• 2/27/01 – VB begins March 26, 2001. CLOSED.</li> </ul> <p>Add junior varsity volleyball by Fall 2003.</p> <ul style="list-style-type: none"> <li>• 11/3/00 – on schedule; may be earlier.</li> <li>• 4/4/01 – Athletic Dept. to evaluate the Spring 2001 intramural program to see if Freshman or JV program can begin in Fall 2001; investigating coaching position.</li> <li>• 11/12/01 – Full time coaching position is posted in sports calendar of Herald-Leader; request will be sent to the Kentucky Basketball Academy's VB Director and sent to the LCA campuses.</li> <li>• 2/6/02 – Still looking for head coach.</li> <li>• 4/12/02 – 3 candidates to consider.</li> <li>• 6/02 – Coach hired and program underway. CLOSED.</li> </ul> <p>4/12/02 – FB was Varsity in 2001-2002; Volleyball to begin 2002-2003. Varsity &amp; JV Volleyball program began 2002-2003. CLOSED.</p> <p>Add JV girls soccer program in 2004-2005 school year.</p> <ul style="list-style-type: none"> <li>• 3/22/04 – Plans are in place for a JV program to begin. Also began girls soccer program for the middle school. (In addition, middle school boys baseball began.)</li> </ul>

**Lexington Christian Academy**

	<p>Encourage more athletic participation for all students by increasing the publicity of the sport offerings.</p> <p>Encourage more athletic participation for all students by providing lessons during Physical Education classes at elementary and junior high school levels.</p> <p>Encourage more athletic participation for all students by offering day camps to students during the summer months as an alternative child care for grades 1-6. High school athletes and coaches would participate, demonstrating and teaching their respective sport.</p>	<p>Publicize the Athletic Fair to all current students enrolled and have Coaches on hand to answer questions.</p> <ul style="list-style-type: none"> <li>• 11/3/00 – 2001-2002 Athletic Fair to be held on the first Friday after school begins to increase attendance.</li> <li>• 3/13/01 – Not scheduled yet.</li> <li>• 4/4/01 – To be scheduled on Thursday evening after school begins (tentatively Aug. 23<sup>rd</sup> or Aug. 30<sup>th</sup> ).</li> <li>• 11/12/01 -- Athletic Fair not held this year; Athletic Dept. is redefining its value overall.</li> <li>• 4/12/02 – Athletic Dept. and High School decided to change Athletic Fair. Other means to be used. CLOSED.</li> </ul> <p>Discussed participation opportunities with KHSAA Review Team Members during on-site audit.</p> <ul style="list-style-type: none"> <li>▪ 1/29/03 -- Recommendation stated (example is for Phys Ed teachers to teach golf, volleyball, soccer, etc. thereby providing children opportunities to experience the sport hands-on.) Suggestion to be explored.</li> <li>▪ 4/1/04 – Different sports activities, such as soccer and volleyball, are played during PE class, at the 4<sup>th</sup> grade level and up. CLOSED.</li> </ul> <p>Day Camp Program began summer of 2003 for grades K-6. Participation by teams and children was high.</p> <ul style="list-style-type: none"> <li>• 4/1/04 – It is scheduled to be offered for summer 2004. CLOSED.</li> </ul>
<p>2. Scheduling of Games and Practice Times</p> <p>Provide more 'prime time' opportunities for girls sports to perform/play.</p>	<p>Schedule games for basketball and soccer contests that allow for more 'prime time' opportunities for girls' sports, for example, Friday or Saturday games. These should not always be the first game of the evening either, but should follow the boys' varsity or girls' junior varsity.</p>	<p>Begin moving and rescheduling contracted games for 2000-2001.</p> <ul style="list-style-type: none"> <li>• 11/3/00 – To begin Spring 2001</li> <li>• 2/27/01 -- Began scheduling for upcoming year in Soccer &amp; Basketball.</li> <li>• 4/4/01 -- Athletic Director working with Girl's Varsity Basketball Coach on scheduling Tuesday &amp; Friday</li> </ul>

**Lexington Christian Academy**

		<ul style="list-style-type: none"> <li>• evening games.</li> <li>• 2/6/02 – At upcoming District meetings, Athletic Dept. will discuss this potential change in schedule with other schools, so that multiple schools can begin this type of rotation, and may begin with the district games, in near future.</li> <li>• 4/12/02 – CLOSED.</li> </ul> <p>Establish guidelines for when new contracts are signed for later seasons of soccer and basketball.</p> <ul style="list-style-type: none"> <li>• 11/300 – Soccer and Basketball in 2001-2002 seasons will have 2-3 doubleheaders with boys and girls teams.</li> <li>• 2/27/01 – phasing this in for Soccer &amp; Basketball in 2001-2002.</li> <li>• 4/4/01 – Some boy/girl games have been scheduled for 2001-2002 Basketball season where both varsity teams would play on a weekend evening.</li> <li>• 1/22/03 – CLOSED.</li> </ul> <p>Continue work with Region 11 programs.</p> <ul style="list-style-type: none"> <li>• 3/22/04 – LCA Athletic Director is working with Region 11 Athletic Directors to schedule more Boy / Girl double headers for Friday nights for 2004-2005 season.</li> </ul>
<p>3. Game and Practice Uniforms</p> <p>Game and practice uniforms should be equitably distributed among teams and be of similar quality.</p>	<p>Ensure new game and practice uniforms are evenly distributed among boys and girls teams as uniforms are replaced.</p>	<p>Develop a rotation of uniforms plan by December 1, 2000 for implementation in 2001-2002 school year as uniforms are replaced.</p> <ul style="list-style-type: none"> <li>• 11/3/00 – This action underway.</li> <li>• 2/27/01 – Athletic Director requested help from the GEC on evaluating uniforms.</li> <li>• 11/12/01 – GEC student members to assess uniforms.</li> <li>• 2/6/02 – Athletic Dept stated that all men &amp; women varsity uniforms have been updated within the past 2 years and are in the process of establishing a rotation for new ones. Also looking at an overall uniform budget line item instead of by individual sport, so that rotation plan could be used. JV &amp; Frosh continue to get Varsity hand-me-downs.</li> </ul> <p>CLOSED</p>



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	<p>Review baseball and softball uniforms and other equipment (helmets, bags) to ensure evenly distributed.</p>	<p>Review baseball and softball uniforms and other equipment by February 2001 and account for any updates in the 2001-2002 budget.</p> <ul style="list-style-type: none"><li>• 11/3/00 -- Coaches have been sent letters to evaluate budget needs.</li><li>• 2/27/01 -- Athletic Director requested help from the GEC on evaluating uniforms.</li><li>• 2/6/02 -- Athletic Dept stated that all men &amp; women varsity uniforms have been updated within the past 2 years and are in the process of establishing a rotation for new ones. Also looking at an overall uniform budget line item instead of by individual sport, so that rotation plan could be used. JV &amp; Frosh continue to get Varsity hand-me-downs. CLOSED</li></ul> <p>Ensure policy is written for rotation schedule.</p> <ul style="list-style-type: none"><li>• 5/1/03 -- LCA Athletic Handbook 2003-2004 included statement on uniform rotation policy. CLOSED.</li></ul>
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<p>4. Facilities</p> <p>Locker rooms should be available to all teams, as needed.</p>	<p>Ensure that when locker rooms are built at the LCA High School campus that boys and girls facilities are similar in accommodations.</p>	<p>As funds become available, facilities will be built which includes locker rooms. The long-term plan is to have locker rooms within 5 years.</p> <ul style="list-style-type: none"> <li>• 11/3/00 – Still in long-term plans.</li> <li>• 2/27/01 – Temporary locker rooms are available in the basement now for football, baseball, and softball.</li> <li>• 4/4/01 – Temporary locker rooms are available in the gym for all basketball teams.</li> <li>• 2/6/02 – Still in long-term plans.</li> <li>• 4/12/02 – Temporary locker rooms in use, and have been recently updated, along with additional space developed in basement. CLOSED.</li> <li>• 4/1/04 – Additional work has been completed in upgrading the locker room facilities for both girls and boys (for sports played in the gym mainly). CLOSED.</li> </ul>
<p>5. Facilities</p> <p>Office space for coaches should be available to all teams, as needed.</p>	<p>Ensure that when coach's offices are built at the LCA High School campus that boys and girls coaches have similar accommodations.</p>	<p>As funds become available, facilities will be built which may include coach's offices. The long-term plan is to have coach's offices when the gym is completed, within 5 years.</p> <ul style="list-style-type: none"> <li>• 11/3/00 – Interim are set-up for 2000-2001.</li> <li>• 2/27/01 – Offices have been set-up, however the coaches are not using them. Need to determine why not being used.</li> <li>• 3/13/01 – GEC discussed with the coaches present the use of office; they stated they do not need it. It is used primarily by the Girl's Basketball coach.</li> <li>• 2/6/02 – CLOSED.</li> </ul> <p>Funding provided for updating locker rooms, which displaced coaches' office space during 2002-2003.</p> <ul style="list-style-type: none"> <li>▪ 3/31/03 – Office space not currently available, but stated as a need in continually updated facilities plans.</li> </ul>

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<p>Softball &amp; Baseball fields should be similar in equipment and quality</p> <p>Tennis courts to be built on LCA property, for use by both girls and boys teams.</p> <p>Coaches survey comments considered.</p>	<p>Review softball field for possible updates, such as:</p> <ul style="list-style-type: none"> <li>• storage</li> <li>• batting cage usage</li> <li>• dugouts / homeplate areas painted</li> <li>• wind screen on outfield fence</li> <li>• distance numbers on outfield fence</li> <li>• artificial turf for dugout area</li> <li>• scorer's table</li> </ul> <p>Tennis courts to be built, based on funds available.</p> <p>Additional locker rooms requested.</p> <p>Auxiliary gym completed.</p> <p>Lights for baseball field requested.</p>	<ul style="list-style-type: none"> <li>▪ 4/1/04 – Athletic Dept. offices moved. Athletic Apparel Store established in previous years. CLOSED.</li> </ul> <p>Assess and prioritize needs for Spring Season 2003.</p> <ul style="list-style-type: none"> <li>• 1/23/03 – Discussed conducting assessment of need with GEC Coordinator and Athletic Dept.</li> <li>• 3/31/03 – Analysis by GEC Coordinator &amp; Athletic Dept.:             <ul style="list-style-type: none"> <li>storage – space available inside school; Athletic Dept. working on providing storage near softball field, such as out-building.</li> <li>batting cage – available for both teams to use.</li> <li>dugouts – no update.</li> <li>wind screens on fences - not needed due to size of fence.</li> <li>distance numbers – Athletic Dept. to determine need for softball field.</li> <li>turf for dugouts – Athletic Dept. said not needed since shoe spikes are different.</li> <li>scorer's table – Athletic Dept. to have roof added to softball field scorer's table.</li> </ul> </li> <li>• 3/22/04 – Discussed at GEC meeting. All areas reviewed and determined to be handled equitably, with storage available and roof added for softball use. CLOSED ALL ABOVE.</li> <li>• 3/22/04 – Funding needs being discussed for courts within next 2-3 years.</li> <li>• 4/1/04 – Additional locker rooms and storage considered as funding becomes available.</li> <li>• 4/1/04 – Auxiliary gym flooring to be upgraded as funding becomes available.</li> <li>• 4/1/04 – Lights for baseball and softball fields to be installed as funding becomes available.</li> </ul>
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# Lexington Christian Academy

<p>6. Budget</p> <p>Budgets including booster club funding should be distributed equitably among all teams, as the sport needs.</p>	<p>Ensure that the budget for similar sports is equitable.</p> <p>Monitor the expenditures for similar sports so that over spending does not lead to inequities.</p>	<p>Budgets for 2000-2001 are in place. Booster club fund-raising needs are included in the budgets.</p> <ul style="list-style-type: none"> <li>• 4/4/01 – General Athletic Booster Club has been seeking new opportunities for fund raising throughout the year and assisting the Athletic Director on educating parents and boosters about equitable fund raising and spending.</li> <li>• 4/12/02 – General Athletic Booster Club continues to provide additional fund-raising opportunities across all sports. CLOSED.</li> </ul> <p>Athletic Director's office to monitor team expenditures throughout the 2000-2001 seasons.</p> <ul style="list-style-type: none"> <li>• 11/3/00 – Fall 2000 sports concluded with budgets and spending equitable.</li> <li>• 2/27/01 – Budgets have been OK so far this school year.</li> <li>• 4/4/01 – CLOSED.</li> <li>• 4/1/04 – Review of expenditures for 2002-2003 found:             <ul style="list-style-type: none"> <li>• Baseball spent over twice as much as softball due to having twice as many participants and more tournament participation. Softball has new coach and more interest, so intent is softball participation will grow.</li> <li>• Football awards spending needs to be more in line with other sports.</li> <li>• Boys soccer had more participants, however girls JV Soccer to begin 2004-2005.</li> <li>• Coaching expenses differ in some sports due to volunteers vs. paid positions, but found to be equitable across overall athletic program. (closed)</li> </ul> </li> </ul>
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	<p>Develop Booster agreements.</p>	<p>GEC Coordinator to use draft provided by KHSAA to update for use at LCA; begin using 2002-2003 school year.</p> <ul style="list-style-type: none"> <li>• 4/12/02 – Draft to be completed for review with CFO and Athletic Dept meeting on 4/17/02.</li> <li>• 1/03 – LCA Athletic Handbook was updated to include section on Booster Club responsibilities.</li> <li>• 3/31/03 – GEC Coordinator to develop Booster agreement for 2003-2004 school year; to be reviewed with the CFO office and Athletic Dept.</li> </ul> <p>School is changing way fund-raising is conducted for Athletics, across the board.</p> <ul style="list-style-type: none"> <li>• 5/1/03 – LCA Athletic Handbook included statement on Booster Clubs responsibilities, including fund-raising and expenditures. Parental signatures are required, so this serves as the agreement.</li> <li>• 3/22/04 – CFO office is able to accommodate financial tracking needs for all parties, including the Athletic Dept. and Booster Clubs. CLOSED.</li> </ul>
	<p>Develop Booster financial summaries.</p>	<p>GEC to handle.</p> <ul style="list-style-type: none"> <li>• 2/6/02 – GEC will recommend to all booster groups a template spreadsheet to use so that all expenditures and income can be accounted for. Finance office can provide lists of income and spending by retailer, but booster groups need to account for where/how the money came in and what 'project' or items were purchased specifically. Will begin this with the 2002-2003 school year.</li> <li>• 4/12/02 – GEC Coordinator discussed this with CFO of High School and agreed to work together to determine financial summaries for all booster groups to use, meeting to be held on 4/17/02.</li> <li>• 4/2/03 – CFO office can provide reports on booster fund raising and spending as needed.</li> <li>• 5/1/03 – LCA Athletic Handbook included statement on Booster Clubs responsibilities, including fund-raising and expenditures. Parental signatures are required, so this serves as the agreement.</li> </ul>

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<p>7. Coaches</p> <p>GEC to review number of male vs female coaches on staff, including head coaches, assistant coaches, and volunteer coaches.</p>	<p>Determine if change of focus is needed in coaching staffs.</p>	<ul style="list-style-type: none"> <li>• 3/22/04 – CFO office is able to accommodate financial tracking needs for all parties, including the Athletic Dept. and Booster Clubs. CLOSED.</li> </ul> <p>GEC Coordinator and Athletic Dept to review prior to end of school year 2002-2003.</p> <ul style="list-style-type: none"> <li>• 3/31/03 – Discussions began; current view of Athletic Dept. is that opportunities exist for either gender.</li> <li>• 3/22/04 – For 2003-2004, the number of female coaches is 11 and the number of male coaches is 24. GEC determined that this is equitable. In addition, other opportunities continue to exist. CLOSED.</li> </ul>
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<p>8. Items to track from KHSAA on-site review. Several suggestions made during review. Specifics listed in 1/29/2003 meeting minutes Action Item List; tracked in this Corrective Action Plan, as areas are addressed.</p>	<ul style="list-style-type: none"> <li>• Post all practice and game schedules, with locations.</li> <li>• Update Budget forms from 2001-2002 to show how funds are equally expended, instead of how the funds are received.</li> <li>• Additional policy statements to be written for several areas; to include in Athletic Handbook.</li> </ul>	<ul style="list-style-type: none"> <li>• 3/31/03 – Athletic Dept. working on posting this for gyms and fields.</li> <li>• 5/1/03 – Statement included in the LCA Athletic Handbook. CLOSED.</li> <li>• 4/2/03 – CFO office will update forms and provide to GEC Coordinator on 4/4/03 for inclusion in annual report; to state how expended, not just budgeted.</li> <li>• 4/15/03 – Included updates in annual Title XI packet. CLOSED.</li> <li>• 4/2/03 – Athletic Dept. stated policy updates to be handled by the Athletic Committee meeting, scheduled for 4/15/03.</li> <li>• 5/1/03 – LCA Athletic Handbook updated for 2003-2004 school year and includes additional policies recommended during the onsite evaluation. CLOSED.</li> </ul>
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▪ For all areas currently identified as items for correction, an intended corrective action explanation is needed.  
**THIS FORM SHALL BE TYPED.**

Principal's Signature: *David Crowder* Date: *4/16/04*

**2003-2004 INTERSCHOLASTIC ATHLETICS SURVEY**  
Summary of Student Responses

<b>School Name</b>	Lexington Christian Academy
<b>School Enrollment</b>	383
<b>Date</b>	3/30/2004
<b>Completed By</b>	Kathy Topolski

Instructions:

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the KHSAA by April 15, 2004. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

  383   Number of Surveys

  322   Total Returned (*A minimum of 80% return is expected*)

  9-12   Grades Surveyed

How Was The Survey Administered?   Given in All 1<sup>st</sup> Period Classes    
(e.g. was it given in all English classes, or all home rooms, or advisee/advisor?)

Fall Sports (List Total Number of Participation Responses)

   3   Cross Country (Girls)

  14   Cross Country (Boys)

  19   Field Hockey (Girls)

  61   Football (Boys)

   9   Golf (Girls)

  28   Golf (Boys)

  22   Soccer (Girls)

  32   Soccer (Boys)

  31   Volleyball (Girls)

  12   Volleyball (Boys)

Winter Sport (List Total Number of Participation Responses)

  25   Basketball (Girls)

  63   Basketball (Boys)

  17   Gymnastics (Girls)

  23   Indoor Track (Girls)

  23   Indoor Track (Boys)

  23   Swimming & Diving (Girls)

  12   Swimming & Diving (Boys)



24   Wrestling (Boys)

Spring Sport (List Total Number of Participation Responses)

- 45   Baseball (Boys)
- 14   Fast Pitch Softball (Girls)
- 6   Slow Pitch Softball (Girls)
- 32   Tennis (Girls)
- 28   Tennis (Boys)
- 19   Track (Girls)
- 31   Track (Boys)

Other Sports (From Student Survey T-61 Question 10)

<u>Name of Sport</u>	<u>Number of Students Interested In Participating</u>
<u>Lacrosse</u>	<u>  17  </u>
<u>Rugby</u>	<u>   8  </u>
<u>Rifle</u>	<u>   1  </u>
<u>Girls Wrestling</u>	<u>   1  </u>
<u>Fencing</u>	<u>   1  </u>
<u>          </u>	<u>          </u>
<u>          </u>	<u>          </u>
<u>          </u>	<u>          </u>

Number of Students who participate in Intramural Sports.  
(From Student Survey T-61 Question 5)

<u>Sport</u>	<u>Number</u>	
<u>Indoor Soccer</u>	<u>   2  </u>	Baseball 8
<u>Tennis</u>	<u>  14  </u>	Track 2
<u>Powderpuff Football</u>	<u>  12  </u>	
<u>Soccer</u>	<u>   6  </u>	
<u>Waterpolo</u>	<u>   3  </u>	
<u>Basketball</u>	<u>  19  </u>	

List Intramural Sports students are interested in adding:  
(From Student Survey T-61 Question 6)

<u>Sport</u>	<u>Number</u>
<u>Gymnastics</u>	<u>   3  </u>
<u>Wrestling</u>	<u>   7  </u>
<u>Waterpolo</u>	<u>   3  </u>
<u>Lacrosse</u>	<u>  17  </u>
<u>          </u>	<u>          </u>
<u>          </u>	<u>          </u>

Participation in Non-School Sports Activities  
(From Student Survey T-61 Question 7)

<u>Sport</u>	<u>Number</u>
Aerobics/Weights	1
Horse Riding	2
Paintball	14
Golf	4
Swimming	5
Summer baseball/softball	19
Soccer	4
Tennis	2
Volleyball	1

Reasons for not participating in interscholastic athletics.  
(From Survey Question 8)

<u>Response</u>	<u>Number</u>
_28___ I prefer other activities such as band, chorus, etc.	
_59___ I don't have time	
_19___ The practice schedules and game times are inconvenient	
_26___ The sport I like isn't offered	
_20___ It's too expensive	
_11___ I prefer to participate in club or intramural sports	
_27___ Working	
_28___ Other injury, personal reasons, live too far away, no ride, travel too much	

Student Suggestions to encourage participation

- Lower Cost
- Prizes - trophies
- 
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David Cravens 4/16/04  
**Principal's Signature** **Date**